

To complete this form electronically, click on the boxes to select or enter text. Use additional sheets as needed.

**NOTE**

- Before starting, please carefully read the [Guidelines for Nominations](#).
- No nomination shall be made or seconded by (a) a person in the same firm, corporation, or other entity as the candidate, or (b) a person who is related by birth or marriage to the candidate, or (c) a person who is regularly engaged as counsel for the candidate or for the employer, partner, or firm of the candidate. In addition, the nominator and the seconder may not be employed by the same organization.
- The College actively encourages the nomination of diverse candidates as determined by race, ethnicity, gender, sexual orientation and nationality.
- Each nomination requires both a nominator and a seconder. Both may sign the form or state their intentions to nominate or second in an e-mail message to [dcurtis@colpm.org](mailto:dcurtis@colpm.org).
- Nominations should document the nominee's contributions to law practice management as comprehensively as possible. Nominations must include at least: (a) the nominee's resume or two letters of recommendation; and (b) the proposed citation called for on page 3.

The two undersigned Fellows nominate the following individual as a Fellow of the College of Law Practice Management:

**NOMINEE**

Name				
Position/Title				
Organization				
Address				
City		State/Province		ZIP/Postal Code
Email		Country		Cell Phone +
Website				Phone +
LinkedIn Link				

**NOMINATOR**

Name				
Email		Cell Phone +		Phone +
Signature (or state intention to nominate in e-mail message)				
Date				

I confirm that the candidate is not a business colleague, family member, or client as set out in Note 2 above.  Yes

In making this nomination you confirm that the candidate exhibits the highest professional qualifications and ethical standards; demonstrates a high level of character, professional expertise, and leadership; is committed to fostering and furthering the objectives of the College; provides sustained, exceptionally high quality professional services to clients, his/her employer, the bar, the bench, or the public; and has consistently contributed, over a sustained period of time, to the enhancement of law practice management.

**SECONDER**

Name				
Email		Cell Phone +		Phone +
Signature (or state intention to nominate in e-mail message)				
Date				

I confirm that the candidate is not a business colleague, family member, or client as set out in Note 2 above.  Yes

OTHER FELLOWS WHO HAVE KNOWLEDGE OF THIS CANDIDATE

Name		Phone	+	Email	
Name		Phone	+	Email	
Name		Phone	+	Email	

Provide examples of the candidate's contributions such as: titles and dates of publications and speeches; description and dates of particular projects or achievements; dates, nature, and details of particular management innovations, accomplishments, or service.

Teaching or lecturing

Bar or professional association activities

Demonstrated excellence in law practice management

Other contributions and achievements

These attributes make it likely that the candidate will continue to contribute to the enhancement of law practice management. That is I/we anticipate this candidate will:

Write a paragraph for use as the basis for the 125 - 175 word citation that will be prepared to introduce this candidate as a Fellow in print and at the induction ceremony. Please include the candidate's name, title, and place of employment in the first sentence.

(See sample citations in the online [Fellow Directory](#))

Additional comments that demonstrate the contributions and achievements of the candidate:

(See samples in the [Guidelines for Nominations](#))



For internal statistical purposes, please provide the Candidate's organization type and functional area.

- Type of organization (Select only one)
- Association (bar or other law-related assn)
  - Consulting Firm
  - Corporate Legal Dept.
  - Educational Institution
  - Government
  - Law Firm
  - Pro Bono Provider (e.g. Legal Aid Society)
  - Retired
  - Vendor (e.g. software, systems, etc.)
  - Other: \_\_\_\_\_

- Functional area (Select only one)
- Business Process
  - Conflicts/Matter Intake
  - Consultant
  - Data Analytics/AI
  - Diversity
  - Education
  - Ethics/Risk Management
  - Facilities
  - Finance
  - HR/Recruiting/Placement
  - In-house Counsel
  - Judicial & Arbitration/Mediation
  - Knowledge Management
  - Law Practice
  - Legal Operations
  - Legal Process Outsourcing
  - Legal Project Management
  - Management
  - Marketing/Business Dev/PR
  - Practice Management
  - Pricing
  - Procurement
  - Talent Management/Training
  - Technology
  - Other: \_\_\_\_\_

For the sole purpose of measuring the College's progress in achieving its diversity and inclusion goals, do you believe your nominee is a diverse candidate?

- Yes
- No

## REQUIRED ATTACHMENTS

**Letters of Recommendation.** The nominator must include with the completed nomination form two letters of recommendation. One of the letters must be from the fellow who seconds the nomination. The second letter of recommendation can be from any current fellow. These letters should give us a sense of the candidate as a human being, as a colleague, a friend, a mentor. You think highly of your nominee—tell us why we should.

## OPTIONAL ATTACHMENTS

**Additional Letters of Support.** You have the option to attach letters of support from up to two (2) additional current fellows.

**Resume/CV/Bio.** If you have access to the nominee's resume, CV or bio, you may attach that as supplemental information. If the information is accessible online, you may simply provide us with the link(s).